

Selby Abbey School PTFA AGM Minutes

Held on 11/03/2025, Selby Abbey Primary School

Attendees:	Livvy Campbell-Telfer (Chair)	Apologies:	R Robson
	Louisa Farr (Vice Chair)		A Kelly
	Jennifer Czichowski (minutes)		F Goodall
	Clare Campbell		S Dodd
	Melanie Barnard		A Southcott
	Sally Sullivan		C Stevens
	Sarah Sedman		SJ Berry
	Lucy Saunders		C Bromley
	Rachel Ray		

1. Minutes of the last meeting were agreed.

2. **Treasurer's Report**

The current bank balance was £3369.93 plus £300 in cash float and £12.03 in loose change. With funds from upcoming events this will be enough funds to pay for the school trip and the new starter bookbags.

3. **Bonus Ball Draw**

The first three draws have taken place; the most recent draw is a rollover as the number drawn is not 'owned' so the next month's payout will be double. Numbers are still available, and LCF passed on details to CC of someone requesting an entry. School have been publicising the outcome of the draw.

Action: CC to process the request for a number in the draw

CC

4. **Sponsored Read**

This finishes on 14/03/25 and children will be requested to bring forms and sponsor money into school by 21/03/25. NYES Catering staff have kindly donated a voucher, the winner of the voucher will be drawn from the completed sponsor forms after this date. The group offered assistance to CC counting and banking the money.

5. **Donut Sale**

CB has set up a google form for pre-sales of boxes of 12 donuts only, this will be available shortly and will be an item on ParentPay. Tim Hortons Selby Branch will be very kindly donating 100 donuts for the sale, so there will be a mixture of Krispy Kreme donuts, Tim Hortons donuts, soft drink plus a small number of 'free-from' items. Donut pre-sale will close 20 March so JC will look at the number of pre-sales after this date and the group can make a decision on how many Krispy Kreme donuts to order.

Further volunteers will be needed on the day as JC/CC/LF are not available to help with the sale after school. As the last sale was very busy the group also discussed having more sale stations to spread the queues and have separate area for pre-sale pick up.

Sale Setup – R Robson & JC

Sale – LCF/LCF mum/SSedman/LSaunders

Action: JC to ask CB to send out a request for volunteers to help with the sale JC/CB
Action: JC to check presale donut numbers and have a discussion about numbers to order ALL

6. **Easter Raffle**

The raffle will have four prizes – three are Easter eggs/chocolate gifts plus cupcakes donated kindly by Suzi McCowliff of Boutique Bakes.

Sales will take place at Parents evening and the Easter Services, in school and possibly a playground sale if required.

KS1 Easter Service 01/04/25 am –CT (LCF Mum)/MB
KS2 Easter Service 01/04/25 pm – R Robson & JC
Parents Evening 25/03/25 – MB & JC
Parents Evening 25/03/25 – ?

Action: JC to request volunteers for raffle ticket sellers in Spond JC

Prizes will need to be in school 24/03/25 – (cupcakes on day of the draw 04/04/25)

7. **Uniform Swap Shop**

At the previous meeting MB had suggested holding a mid-year uniform swap shop, this will take place during parents evening in a room off the hall. All are invited to bring any clean, good condition uniform/PE kit to donate. The PTFA asks for small donation for logo uniform items but all other items are free to take. LCF/MB will set up on 25/03/25, this does not need to be staffed, LCF will make a poster and ask CB to send out.

Action: LCF to make a poster for the uniform swap shop and ask CB to send out

LCF/CB

8. **School Council Meeting**

JC/LCF attended the School Council meeting on 14/02/25. The children talked through things they would like for the school that the PTFA could possibly help with.

- A Space hopper area for KS2
- Bands for the 3-legged race
- Board games & colouring items to be used in the peace garden
- Mats for outside gymnastics
- Balls for PE
- New playdough
- Astro turf for KS1 playground
- Sats Breakfast
- A Climbing wall
- Supplies for art
- An outside cover/gazebo
- Outdoor beanbags
- Giant chess set

- Re-introducing Chess club – previously run by Mr Hinks - would need some chess sets

There was some discussion about things like where a climbing wall could go and if it's feasible to raise the amount required the astro turf the KS1 area. The overall theme is the children would like equipment and items to be used at playtime.

The group discussed this and suggested that the next focus for fundraising could be for playground equipment once the trip and bookbags are paid for.

9. **Bags2School Collection**

This raised £88.20. Thanks to everyone for their donations.

10. **School Requests**

The PTFA supplied 30 measuring jugs for maths as requested by Mr Dale at the last meeting.

S Sedman on behalf of the Yr 3/4 team requested Pritt Sticks and whiteboard markers.

Action: JC to look at costs for Pritt sticks & whiteboard markers

JC

Bookbags for Reception – PTFA to supply 40 bookbags.

Action: JC to order 40 bookbags from Classroom Clothing

JC

Sats Breakfast - The next PTFA meeting will plan the Sats breakfast. RR agreed that if the PTFA could supply voucher/money for shopping then school could do the supermarket shop if the PTFA was unable.

11. **AOB**

It was briefly discussed that due to employment changes and health issues the PTFA committee will need some new members and volunteers in order to continue.

MB said she may be able to help out with some of the secretary role in JC's coming absence.

12. **Date of Next Meeting**

23/04/25 – 7.15 pm The Giant Bellflower, Gowthorpe, Selby - all welcome

Anyone wishing to join the PTFA or volunteer for any event please contact:

PTFA@selbyabbey.n-yorks.sch.uk

We use the Spond app to communicate and post information – join Spond at <https://group.spond.com/CUOFO>

No	Action	Who	Status
1.	From 11/02/2025 meeting CC to send CB the posters for the Bonus Ball winners.	CC	Completed
2.	PTFA to supply 30 plastic measuring jugs.	LCF	Completed
3.	CB to check how many book bags required	CB	Completed – 40 req JC to order
4.	JC to request bookbag prices for classroom clothing	JC	Completed – see above
5.	From 11/03/2025 meeting CC to process the request for a number in the draw	CC	
6.	JC to ask CB to send out a request for volunteers to help with the sale	JC/CB	
7.	JC to check presale donut numbers and have a discussion about numbers to order	JC	
8.	JC to request volunteers for raffle ticket sellers in Spond	JC	
9.	LCF to make a poster for the uniform swap shop and ask CB to send out	LCF/CB	
10.	JC to look at costs for Pritt sticks & whiteboard markers	JC	
11.	JC to order 40 bookbags from Classroom Clothing	JC	