

Selby Abbey School PTFA Minutes

Held on 17/09/2025, The Giant Bellflower, Gowthorpe, Selby

Attendees:	Livvy Campbell-Telfer (Chair)	Apologies:	S Sullivan
	Clare Campbell (Treasurer)		S Sedman
	Isca Watson		S Haigh
	Clare Bromley		S-J Berry
	Catherine Stevens		C Mwayero
	Lauren Roberts		T Dearnley
	Louisa Farr		F Goodall
	Shona Wilkie		G Green
	Rachel Ray		S Blackburn
	Jennifer Czichowski (Secretary)		K Copley

1. Minutes of the last meeting were agreed.
2. **Treasurer's Report**
At the time of the report the current bank balance was £1,886.67 plus £300.00 cash float. £46 has been paid out from the Bonus Ball Draw since the report was published.
3. **Bonus Ball Draw** – The last draw was won by T Dearnley and was a rollover, this has been paid. There are 24 active numbers, there were several new applications at the end of the summer but no new direct debits as yet. School will continue to publicise this and the PTFA will advertise at all events.
4. **Planning for 2025/26** – The schedule for the academic year was outlined as follows:
 - Christmas Raffle, start sales 29/11/2025 (Selby Christmas Lights Switch on), to be drawn in school 18/12/2025. Buyers will be asked to keep their tickets and winning ticket numbers will be published on School Facebook and Dojo this saves the time-consuming issue of writing down names and numbers. May run a football card at the same time as raffle sales. Volunteers will be required for sales at school events plus a playground sale. Vilex UK and Xpert IT Services will donate hampers. School will put out a request for anyone who knows a local business who might donate. Tickets £1 each
 - Sponsored Read in the weeks leading up to World Book Day 05/03/2025
 - Refreshments during School Book Sale (donations only)
 - Easter Raffle of easter egg hampers, sales at the Easter Services plus playground sales
 - School Disco April Date TBA
 - Summer Fair Date TBA

The group discussed various options for the above including buying custom raffle tickets, rainbow hampers, donations and football cards.

5. **Spending** – The group discussed what money could be spent. RR requested large drawstring playmats that she had recently seen at Barby Hilltop School, school would like these mats to be used for Lego, which is another item that

could be purchased. LR will approach the Lego shop in Leeds to ask they would donate.

Action: LR to request a donation from the Lego Shop

LR

Action: RR to check with Barlby Hilltop who supplied the drawstring mats

RR

It was thought that Lego might be an item that people would donate or we could buy alternatives that fit with Lego blocks as branded Lego is expensive.

RR also requested if the PTFA could fund a set amount of money towards each individual class trip. At present trips are costed per child and parents/carers are asked for a donation of that amount, but not all pay so the school is at a loss on every trip and is not allowed to round up the cost to cover this eventuality. RR said that ideally if the PTFA could donate £100 per class (13 inc pre-school) this would cover the shortfall and mean that each class could have their own trip this school year. The PTFA felt this was possible and this could be raised over the year.

6. **Staff Purchase requests –**

- Whiteboard pens and glue sticks had previously been requested, at the moment there are good stock of these items in school but this could be revisited towards the end of the financial year.
- Eco Warrior Badges – CB thought these had been ordered.
- Sunshade – The PTFA would buy this but would like to know the specific item required. School to confirm.

Action: CB to check if Eco Warrior badges had been ordered.

CB

Action: CB to check with Miss Broxup exactly what sunshade is required.

CB

7. **Lost Property Uniform** – The group discussed whether to donate the current stock of un-named uniform or keep for a future sale and whether to buy a small stock of new uniform. The uniform will be kept in school for now, LCF will buy some additional storage boxes if required.

Action: LCF to buy some storage units for uniform and buy a stock of uniform.

LCF

8. **Charity Commission Registration** – There was a further short discussion around this. JC had spoke to a local accountant about cost but they did not offer this service.

Action: All to read the information provided by CC at previous meeting.

ALL

Action: JC/CC to enquire about accountancy costs for charity accounts

JC/CC

9. **Switching Bank Accounts** – Lloyds have introduced charges for our bank account as follows:

£4.25 per month account fee

£0.10 for each direct debit

£0.75 for every £100 cash paid in at the post office

£0.50 for cheques paid in at the post office

£0.42 for cheques paid in via the app (new feature on our account)

£0.50 for every cheque we write

£0.07 for each BACS payment we make

The group expressed their disappointment at these charges and what a blow this is for small fundraising groups like ours. Only a small number of banks offer a free Treasurers account now and are unlikely to offer a switching service so all payments would need to be cancelled and set up again, this could cause major problems with the bonus ball draw particularly. The group agreed to look into alternative accounts and discuss at the next meeting.

Action: JC to look into alternative Treasurers accounts.

JC

Action: CB to check on charges on the school account.

CB

10. **AOB**

SW/CB noted that Yorkshire Building Society had a fund that the school had previously accessed, this was tied in to the discussion about charitable status.

LCF/IW have some megablocks/duplo to donate, JMC has some playdoh tools that school could use.

11. **Date of Next Meeting**

Wednesday 12/11/2025 7.00 pm The Giant Bellflower, Gowthorpe, Selby

Anyone wishing to join the PTFA or volunteer for any event please contact: PTFA@selbyabbey.n-yorks.sch.uk

We use the Spond app to communicate and post information – join Spond at <https://group.spond.com/CUOFO>

No	Action	Who	Status
1.	From 19/09/2025 meeting LR to request a donation from the Lego Shop	LR	
2.	RR to check with Barlby Hilltop who supplied the drawstring mats	RR	
3.	CB to check if Eco Warrior badges had been ordered.	CB	
4.	CB to check with Miss Broxup exactly what sunshade is required.	CB	
5.	All to read the information provided by CC at previous meeting.	ALL	
6.	JC/CC to enquire about accountancy costs for charity accounts	JC/CC	
7.	JC to look into alternative Treasurers accounts.	JC	
8.	CB to check on charges on the school account.	CB	