

**Annual Business Meeting
Selby Abbey CE (VC) Primary School
Wednesday 29th March 2023 at 6pm**

Present: Jo Jennings (Head), John Weetman (JWe), Sally Sullivan (SSu), Susan Thomson (STh), Lucy Saunders (LSa), Oliver Holliday (OHo), Sue Blair (SBl), Nikola Idle (NIId), Tom Shakesby (TSh), Lisa Beaston (LBe).

Present via Zoom: Louise Dunn (LDu), Jackie Horner (JHo), Nicola Adamson (NAd), Chido Mwayera (CMw),

Apologies: Neil Woodhall **Clerk:** Jane Greaves NYCC

No	Item / Discussion	ACTION
1.	Welcome: Those present were welcomed and the meeting was opened at 18.01 pm by JWe with a prayer.	
2.	Apologies: Apologies were received from NWo and were consented to.	
3.	Confidentiality and declarations of interest: No declarations of interest were made. Governors and staff were reminded of their requirement for confidentiality.	
4.	Notification of urgent other business and confidential items: X1 confidential item was raised under item 14.	
5.	Governor Housekeeping: Parent Governor Update: The Head advised a parent governor election will take place in the new academic year.	Head
6.	Approval of the minutes of the FGB Meeting held 23rd November 2022: The minutes were agreed as a true record and signed by the Chair. Action points: All were noted as closed. Matters Arising: - Parental survey feedback is now available on the school website. ACTION: Agenda Mobile Phone Policy for the next FGB meeting. Approval of the confidential minute of the FGB meeting held 23.11.22. The minutes were agreed as a true record and signed by the Chair. Both sets of minutes were passed to the Head for filing in school.	Clerk
7.	SEND and Termly Inclusion Update: Attention was drawn to the report provided. LSa advised it was good to see Ofsted's positive comments in the final report and highlighted during the Ofsted visit in January 2023 inspectors focussed on the following areas: - How SEND children are taught and ensuring they access a broad and balanced curriculum. - Inspectors observed children with significant needs and spoke with staff about how needs are met. - The range of bandings children receive and the schools' views of this. - How EHCP and provision maps are used. LSa also highlighted: - An EHCP request has been declined and this case will now go forward to legal mediation. Although this creates significant work for the school it is right that parents challenge these decisions. - A further EHCP plan has been submitted, and school continues to receive 'consults' for children with significantly high needs.	

	• A new SEND White Paper has been announced which headlines with 'The Right Support. Right Place, Right time'. The plan is wide ranging and includes 33 additional schools for children with SEND, more training for support staff in mainstream settings, changes to the SENDCO qualification. • The SENDCO role is currently held by LSa and must be held by a teacher. This is something for consideration in succession planning going forward. • School is trialling new IDL Maths programme and looking to roll this out to Key Stage 2. This programme can also be accessed for children at home. LSa extended thanks to the Head for championing Inclusion, SEND and supporting the inclusion team and wished her well for the future. Challenge: Regarding the EHCP that was turned down; does the child have SEND or is it the parents view? Response: The school believes the child has SEND and is supportive of the parents. Challenge: What can be done to speed up getting through the long list of SEN assessments? Response: School meets children's support needs as soon as they are identified and must do this for 2 cycles prior to a request for a plan. Although expensive, it means children get the support where and when it is needed. School would like a plan to be in place particularly when children move to high school. Some bandings mean additional funding is low and rarely covers the costs of the support needed. Challenge: Have costs for continuing the IDL Maths programme after the trial ends been accounted for in the circulated budget summary information? Response: The free trial has now ended. We are hopeful we may get the programme at a reduced price. The cost overall is relatively low and would benefit many children. Challenge: What does IDL stand for? Response: Independent Dyslexia Learning. It has been trialled with a small number of KS2 children to see if they understood and enjoyed it. Challenge: Is there a right of appeal if an EHCP is refused as being too low? Response: There is an early review which includes the LA where we explain what school is doing for children to access provision and support their needs throughout the day. <i>*LSa left the meeting at 18.24</i>	
8.	Headteacher Termly Report: The Head drew attention to the report and highlighted: • Parent view feedback was overwhelmingly positive from a high number of respondents. There are a small number of families who gave negative feedback. This was also reflected in the Ofsted feedback. • A positive visit from the bishop has taken place and both staff and children enjoyed it. • Attendance has improved to 94.4% • Numbers of FSM and children in receipt of PP have increased. • A small number of children need significant support with behaviour. • There have been no Fixed Term Exclusions. • There has been X1 racial hatred incident which has been reported to the LA. • Curriculum enrichment continues and there have been many visitors in school.	
9.	Updated progress on the School Improvement Plan (SIP): The Head advised more specific data will be available next term when the Interim Head and SLT undertake pupil progress reviews. SSu explained support and interventions are discussed in depth for every child in each class to build a picture of who needs additional support. This takes	

	place termly and the picture is built throughout the year. The Head advised staffing has recently stabilised which is having a positive impact on overall support capacity and summarised the 4 SIP priorities: 1. There is a supportive team and overall morale is high. The head is leaving and there will be a period of adjustment in the summer term. 2. A harsh approach to self-assessment is adopted however overall performance and data are positive. Professional development and the learning environment in school remains strong and this was reflected in the Ofsted feedback. 3. School is moving forward and implementing revised curriculum positively. All staff are good and driving their subject forward. 4. There are strong partnerships. 90% of parent respondents would recommend the school. Attendance is improving. School collaborates with the local community to good effect however there are likely to be further areas to tap into. Consideration is being given to local school clusters e.g., science as staff seem to prefer these more local opportunities to share good practice.	
10.	Safeguarding Audit: Attention was drawn to the document previously circulated and NAd highlighted the following: • There are changes to policy and procedures around inclusion of gender discussions with children. • The interim Head and Head have discussed safeguarding for this school and how it is approached. • The interim Head is an experienced DSL and has completed Operation Encompass. The school will continue to be in a strong position. • Overall school is proactive, and training is undertaken as soon as new things come to light. Challenge: The use of CPOMS was picked up by Ofsted; has this been progressed? Response: This will be discussed in item 11. NAd advised work will commence on the Start Budget after Easter where IDL will be included. The FGB APPROVED the Safeguarding Audit which will be forwarded to the LA by 31.3.23.	Head
11.	Ofsted Inspection: The Head referred to the report previously circulated and highlighted: • The school self-evaluated as 'good' and it was good this was reflected by Ofsted. • Some areas are not considered by school to be a true reflection of how school is. • Overall, there is good communication with parents. • The curriculum, Early Years and SEN throughout school was praised. • Inspectors were confident safeguarding is taken seriously and school works hard to build relationship with parents. • Inspectors were confident safeguarding concerns are acted on immediately however sought greater clarity on the process for recording them. To address this the reporting format has been revised and the Head explained if a parent speaks to the Head or LBe directly this is entered on CPOMS, if a concern is raised to other staff, the form is completed and then scanned to CPOMS. Despite the report being positive, leaders feel the inspection team did not fully 'get' the school or grasp the schools' context for a range of reasons including: • Previous RE inspections and assessments have been strong and the school does not believe the Ofsted report reflects school accurately. • Inspectors did not realise there was a pre-school, despite information being on GIAS	

	and on the self-evaluation portal. Inspectors did not understand children often start school at a low level of development and by the time they leave in year 6 most children achieve and exceed. Age Related, with areas such as building on attainment, closing the gap and prioritising wellbeing being school priorities. Governors expressed disappointment there were no comments about outstanding features in school of which there are many. Many governors supported the school during the inspection and commented inspectors seemed reluctant to have wider discussions. The Chair summarised the fundamental judgement and primary comments are positive and expressed thanks and appreciation to the Head and staff.	
12.	Finance Update (monitoring report): NAd summarised the following: - Year end is 31.3.23 and the Start Budget will be done next term. - NAd has met with finance officer and discussed the new support staff system. - There is some further work to ensure the systems in the 'New Council' align with the new bandings for GTA's and number of weeks they are paid. - Budget monitoring at the end of February indicates a cumulative deficit circa £14k. This position could shift, however if stays the same, school need to apply for a deficit licence, and a plan to rectify this will need to be developed. - It is hoped the Start Budget will enable a surplus position to be planned for. - Electric and gas costs have increased dramatically however this is expected to level out over the next 3 years. - Pay awards remain in discussion and the impact on the budget is not confirmed. - Overall If the budget position does not improve there are likely to be hard decisions in future and savings need to be explored in all areas. Head explained what school can do to help manage costs. and awareness raising through the summer term will be helpful in helping everyone to understand the gravity of the situation. Challenge: What is the spend on food in the afterschool club? Response: This has increased as food costs have increased and is likely to be circa £110 - £130 per week. There is potential for savings here also. Challenge: Can eco-warriors be involved in helping to reduce costs? Response: Eco-warriors have led assemblies, and we continue to explore ways to involve children. One of the questions raised by the school council for the new Head interview was 'how will you make our school more 'eco-friendly'?' The Head advised school has received a £6k grant to improve the schools' energy efficiency. TSh advised he is happy to support school with lighting and solar panels. Challenge: Year 6 residential costs are currently logged however this was cancelled. Is the cost in relation to the activity replacing the residential? Response: No, this cost relates to the residential that took place in June 2022. The FGB acknowledged there are significant budget issues which will need strategic consideration.	
13.	School Financial Values Statement: Attention was drawn to the SFVS and NAd advised the main difference relates to covid which have been removed.	Head /

	The FGB APPROVED the SFVS which will be submitted to the LA 31.3.23.	NAd
14.	Outcome of permanent Headteacher recruitment process: This item was confidential.	
15.	Items identified at item 4 above: No items raised.	
16.	Any other business: The CoG formally thanked the Head for her 15 years' service during which she has dedicated energy, effort, time, and skill. The FGB AGREED they have been excellently supported by the Head. The Head expressed the support and challenge from governors is appreciated and extended particular thanks to the Chair for his support.	
17.	Date of Next Meetings: All to be held at 4pm in school and via TEAMS: Monday 15th May - FGB (Finance focus) Wednesday 19 th July – CCES	

The meeting closed at 19:44

Signed:

Date:

ACTIONS of the meeting of 29th March 2023

	ACTION	BY WHO	BY WHEN
1.	Run an election for a Parent Governor in the Autumn term for 2023-24	Head	Autumn
2.	Agenda Mobile Phone Policy for the next FGB meeting.	Clerk	May 2023
3.	Forward the approved Safeguarding Audit to the LA.	Head	31.3.23
4.	Forward the approved SFVS to the LA 31.3.23.	Head / NAd	31.3.23